

FEE REPORT FORM

Agency: State - BPOA

Date: February 17, 1999

Contact: C. Michael Weaver

Phone No. 783-7194

Fee Title, Rate and Estimated Collections:

Application for License by Examination: \$30.00
Estimated Biennial Revenue: \$6,000.00 (200 applications x \$30.00)

Fee Description:

The fee will be charged to every applicant who applies for licensure by examination.

Fee Objective:

The fee should (1) offset the identifiable costs incurred by the State Board of Podiatry to review and process an application for license by examination and (2) defray a portion of the Board's administrative overhead.

Fee-Related Activities and Costs:

Staff time- review and process application	(0.50 hr)	10.15
Administrative Overhead:		<u>20.65</u>
Total Estimated Cost:		\$30.80
Proposed Fee:		\$30.00

Analysis, Comment, and Recommendation:

It is recommended that a fee of \$30.00 be established to review an application for licensure by examination.

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Board Staff: Reviews application for completeness, verifies that supporting documents are attached, contacts candidate to request any missing information, confirms that candidate passed licensing examination, issues license through computer or issues letter of rejection.

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Date: February 17, 1999

Contact: C. Michael Weaver

Phone No. 783-7194

Fee Title, Rate and Estimated Collections:

Application for Licensure by Reciprocity: \$95.00

Estimated Biennial Revenue: \$1,425.00 (15 applications x \$95.00)

Fee Description:

The fee will be charged to every applicant who applies for licensure by reciprocity.

Fee Objective:

The fee should (1) offset the identifiable costs incurred by the State Board of Podiatry to review and process an application for license by reciprocity and (2) defray a portion of the Board's administrative overhead.

Fee-Related Activities and Costs:

Staff time- review and process application	(0.75 hr)	15.23
Board Meeting - evaluate qualifications/vote	(0.25 hr)	56.25
Administrative Overhead:		<u>20.65</u>

Total Estimated Cost:	\$92.13
Proposed Fee:	\$95.00

Analysis, Comment, and Recommendation:

It is recommended that a fee of \$95.00 be established to review an application for licensure by reciprocity.

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Board Staff: Reviews application for completeness, verifies that supporting documents are attached, contacts candidate to request any missing information. Prepares application for review and vote by full board. Board meeting - evaluate qualifications, vote to approve or deny licensure. Board staff then notifies applicant by issuing license or letter of rejection.

FEE REPORT FORM

Agency: State - BPOA

Date: February 17, 1999

Contact: C. Michael Weaver

Phone No. 783-7194

Fee Title, Rate and Estimated Collections:

Continuing Education Program Application Fee: \$75.00

Estimated Biennial Revenue: \$6,750.00 (90 applications x \$75.00)

Fee Description:

The fee will be charged to every applicant for approval of a continuing education program.

Fee Objective:

The fee should (1) offset the identifiable costs incurred by the State Board of Podiatry to review and process an application for approval of a continuing education program and (2) defray a portion of the Board's administrative overhead.

Fee-Related Activities and Costs:

Staff time-app prep & review	0.50 hr	10.15
Board administrator: app. evaluation	0.25 hr	7.55
Board meeting - evaluate program/vote	0.17 hr	37.50
Administrative Overhead:		<u>20.65</u>
Total Estimated Cost:		\$ 75.85
Proposed Fee:		\$ 75.00

Analysis, Comment, and Recommendation:

It is recommended that a fee of \$75.00 be established to process an application for approval of a continuing education program.

Board Staff: receives request from a provider of continuing education requesting approval as a provider of courses/programs that licensees are required to complete as a condition of license renewal. The application and supporting documents are reviewed by board administrator and placed on agenda for board member review to evaluate and determine if qualifications meet board standards. Following vote by full board, applicant is notified of decision; if approved, program is entered into computer system.

FEE REPORT FORM

Agency: State - BPOA

Date: 02/17/99

Contact: C. Michael Weaver

Phone No. 783-7194

Fee Title, Rate and Estimated Collections:

Certification of Scores: \$25.00

Estimated Biennial Revenue: \$375.00 (15 certifications x \$25.00)

Fee Description:

The fee will be charged to every applicant who requests certification of scores.

Fee Objective:

The fee should (1) offset the identifiable costs incurred by the State Board of Podiatry to review and process a request for certification and (2) defray a portion of the Board's administrative overhead.

Fee-Related Activities and Costs:

Staff time- process request for certification (.75 hr)	15.23
Bureau Average Administrative Overhead:	<u>9.76</u>
Total Estimated Cost:	\$24.99
Proposed Fee:	\$25.00

Analysis, Comment, and Recommendation:

It is recommended that a fee of \$25.00 be established for certification of scores.

Board Staff: Reviews request for certification of license, scores or hours; researches computer and microfilm files to retrieve pertinent information, transfers that information onto document submitted by requester, affixes Bureau seal onto documents, forwards as instructed by applicant.

FEE REPORT FORM

Agency: State - BPOA

Date: 02/17/99

Contact: C. Michael Weaver

Phone No. 783-7194

Fee Title, Rate and Estimated Collections:

Verification of License, Registration or Certificate: \$15.00

Estimated Biennial Revenue: \$150.00 (10 verifications x \$15.00)

Fee Description:

The fee will be charged to every applicant who requests verification of license, registration or certificate.

Fee Objective:

The fee should (1) offset the identifiable costs incurred by the State Board of Podiatry to review and process a request for verification and (2) defray a portion of the Board's administrative overhead.

Fee-Related Activities and Costs:

Staff time- process request for verification	(.08 hr)	1.62
Bureau Average Administrative Overhead:		9.76
	Total Estimated Cost:	\$11.38
	Proposed Fee:	\$15.00

Analysis, Comment, and Recommendation:

It is recommended that a fee of \$15.00 be established for verification of license, registration or certificate.

Page 2 Verification of License, Registration or Certificate

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Staff reviews request for verification, researches computer, microfilm or other files to retrieve pertinent information, issues letter of good standing via computer, affixes Bureau seal onto document, forwards as instructed by applicant.

FEE REPORT FORM

Agency: State - BPOA

Date: July 18, 2000

Contact: David Williams

Phone No. 783-7194

Fee Title, Rate and Estimated Collections:

Application for Pa. Podiatry Radiology Examination Authorization: \$25.00

Estimated Biennial Revenue: \$625.00 (25 applications x \$25.00)

Fee Description:

The fee will be charged to every applicant for the Pa. Podiatry Radiology Examination Authorization.

Fee Objective:

The fee should (1) offset the identifiable costs incurred by the State Board of Podiatry to review and process a request for Radiology authorization and (2) defray a portion of the Board's administrative overhead.

Fee-Related Activities and Costs:

Staff time- Process exam results & issue document (.25 hr)	5.08
Averaged Administrative Overhead:	<u>17.24</u>
Total Estimated Cost:	\$22.32
Proposed Fee:	\$25.00

Analysis, Comment, and Recommendation:

It is recommended that a fee of \$25.00 be established to process an application for authorization to perform radiological procedures.

M.I.S. Staff: Receives examination results from test contractor and enters information into our computer system to update our records. A letter is produced informing the applicant that they are authorized to perform radiologic procedures under the direct supervision of a licensed Podiatrist. This information must be maintained on our database perpetually in order to confirm that an individual has/has not met the requirements in this state. The administrative overhead charge has been averaged for the boards offering the radiology examination because processing and approval notification are similar. This charge is the only fee paid by the applicants to the State Board of Podiatry as the authorization is not subject to renewal.